



FAIRFAX COUNTY
PUBLIC SCHOOLS

Department of Financial Services

Office of Procurement Services
8115 Gatehouse Road, Suite 4400
Falls Church, Virginia 22042-1203
Telephone: 571-423-3550

ADDENDUM NO. 1

FEB 27 2015

TO: ALL PROSPECTIVE BIDDERS
REFERENCE: IFB 2000001453
FOR: Miscellaneous Custodial Supplies
OPENING DATE/TIME: March 19, 2015 @ 10:00 A.M.

IFB MODIFICATIONS

The referenced Invitation for Bid is modified as follows:

1. Special Provision paragraph 3.1 will be removed in its entirety and replaced with the following:
 - a. The period of this contract shall be from August 1, 2015 through August 31, 2020.
2. Incorrect case weights were listed in the pricing schedule (Appendix B) for Items #5-7. Correct weights are listed below. All other item information remains unchanged.
 - a. Item #5. Minimum net weight 9.6 lbs per pack.
 - b. Item #6. Minimum net weight 15.5 lbs per pack.
 - c. Item #7. Minimum net weight 8.25 lbs per case.

IFB CLARIFICATIONS

The following are responses to questions received via e-mail and during the pre-bid conference held on February 24, 2015.

Q1. Can you supply us with the award pricing and winning vendor from the previous bid or the current pricing and vendor for the polyliners, Section 2: Items No. 4, 5 6 & 7?

A1. You can review our current contracts on the Fairfax County register at <http://www.fairfaxcounty.gov/cregister>. Using the "Description of Contract, Service or Commodity" box, search "Miscellaneous Custodial Supplies" to view the current contracts for the solicited items. If you click the link for any of the current contracts, you can find detailed information in the Notice of Award listed there. Items in Section 2 were previously awarded to Calico and Daycon.

*Base
2/27/15*

Q2. What was the brand and brand number purchased for each of the liners?

A2. Please refer to the description detail and approved spec information included in the solicitation pricing schedule (Appendix B) for the current requirements for these items.

Q3. What was the case count (liners per case) and case weight (lbs. per case) purchased for each of the liners?

A3. Please refer to A2.

Q4. Are the liners going to be delivered to the warehouse or various locations?

A4. All items in this bid will be delivered to the warehouse

Q5. If the liners are delivered to the warehouse, can you also supply us with the following information: (a) about how often are orders placed? (b) what is an approximate case order?

A5. The quantity ordered and frequency of ordering depends on the school demand. In most cases, purchase orders are placed once a month. Purchase order quantities are usually based on the quantity per pallet, often ranging from one pallet to several.

Q6. Can we call FedEx at our expense and pick up a sample of each liner?

A6. Yes. Samples were also shown at the pre-bid conference.

Q7. Can you tell me if the bid request is an annual bid? If it is, can you email me a copy of the award letter and tally sheet from last year's bid?

A7. You can review our current contracts on the Fairfax County register at <http://www.fairfaxcounty.gov/cregister>. Using the "Description of Contract, Service or Commodity" box, search "Miscellaneous Custodial Supplies" to view the current contracts for the solicited items. If you click the link for any of the current contracts, you can find detailed information in the Notice of Award listed there.

Q8. Are the estimated quantities for 1 year or five (5) years?

A8. The yearly estimated quantities are yearly (one year).

Q9. Item #5 44 Gal says Weight=12.2lbs at 100/case. The weight at 12.2lbs would be 125/case. Please advise.

A9. The case weight was incorrect in the issued solicitation. The correct minimum net weight for this item is 9.6 lbs per case.

Q10. Are vendors required to submit a Virginia SCC Compliance form in order to be awarded a contract?

A10. The bidder's SCC number must be submitted within 10 days of contract award. It takes several weeks to get this number from the Commonwealth so it is suggested that a vendor requests an SCC number with sufficient time to receive it if they do not already have one. If a vendor already has an SCC number, please include it on the DPSM30 form (page 2 of the solicitation) when the bid is submitted.

Q11. Within the terms under 4.2 pricing section, pricing is to be held firm for 180 days. What is the start date for the 180 days?

A11. The date of award will be August 1, 2015. Prices are expected to be firm for 180 days following August 1, 2015.

Q12. How many times can an awardee submit price increases as long as they submit the required documentation?

A12. After the initial 180 day firm price period, an awardee may submit one price change within a 365 day period with the required documentation. Upon receipt of a price change request, FCPS may approve or adjust the requested change amount based on the justification provided in accordance with Special Provision paragraph 4. All approved price changes will only affect purchases made after the change is approved in writing and goes into effect.

Q13. If a bidder submits as "AS" product description, as outlined in Special Provision paragraph 5, do they need to send a sample if requested?

A13. As stated in Special Provision paragraph 5, samples may be required on request of FCPS. If a sample is requested, the bidder must provide it in accordance with Special Provision paragraph 5 or they may be considered non-responsive for that item.

Q14. Are there any limitations on lead time or minimum order sizes?

A14. As specified in Special Provision paragraph 7, delivery is expected with 14 days after receipt of order unless otherwise specified in the pricing schedule (Appendix B) of the submitted bid. FCPS allows 7 days for receipt of order after a purchase order is submitted. FCPS cannot guarantee any minimum order sizes.

Q15. Are there any considerations in local distribution and/or manufacturers to decrease the carbon footprint for transportation?

A15. Not at this time.

Q16. Ice melt preferred packaging has been in 5 gallon plastic pails or card board box with an inner poly bag. What will FCPS accept as packaging? Also, should the product be treated with a color die that shows spreading pattern to control application/waste?

A16. As specified in the pricing schedule (Appendix B) for Item #86, ice melt must be packaged in 50 pound plastic pails with handles or lined cardboard boxes. As specified, this item must be tinted pink, or an approved equal color.

Q17. Will orders need to be placed through an online ordering platform that we provide?

A17. No, orders will be placed according to Special Provision paragraph 19. Orders not placed with procurement cards will be submitted through FOCUS, the ecommerce platform used by Fairfax County government and FCPS.

Q18. What is FCPS' preferred method of ordering (online, phone, fax)?

A18. Please refer to A17.

Q19. Can bidders present their online ordering tool prior to bid-award?

A19. FCPS will not use a bidder's online ordering tool to place orders.

Q20. Will the vendors deliver products directly to the schools?

A20. Please refer to A4.

Q21. What is the estimated volume of the current spend for Misc. Custodial Supplies?

A21. Please use the provided yearly estimated quantities to estimate total spend for an item, a section or in total.

Q22. Is it possible to provide estimated "spend" for separate sections of 2, 5, 6, 7?

A22. Please refer to A21.

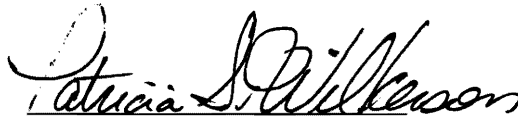
Q23. What GPOs does FCPS participate in?

A23. FCPS does not participate in any GPOs; however, FCPS does participate in several cooperatives including AEPA, NJPA and US Communities.

Q24. Is it possible to suggest an alternative for an item marked "no substitutions accepted"?

A24. No, no substitute items will be considered for the items marked "no substitutions accepted". These items have been previously vetted and are used for standardization purposes.

All other terms and conditions remain unchanged.



Patricia S. Wilkerson, CPPO
Contracts Supervisor

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT INVITATION FOR BIDS:

Name of Firm

(Signature)

(Date)

RETURN A SIGNED ORIGINAL AND COPIES AS REQUESTED IN THE SOLICITATION.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL BID DOCUMENT. THE ORIGINAL BID DOCUMENT MUST BE SIGNED.